

## MAISEMORE PARISH COUNCIL

Clerk: Debbie Hill, 14 Marefield Close, Barnwood, Gloucester GL4 3TU  
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Minutes of the Meeting of Maisemore Parish Council held on Monday 14<sup>th</sup> March 2016 in  
Maisemore Village Hall, Committee Room

PRESENT Councillors Andrew Cooley (Chairman), Debbie Burgess and Carole Banks

IN ATTENDANCE Debbie Hill (Clerk), Councillor Awford, and five members of the public

### 1) **Election of Chairman following the resignation of Cllr Alan Thompson**

A Cooley was nominated by D Burgess, seconded by C Banks and elected Chairman.  
**Motion carried.** The Declaration of Office was signed

### **Adjournment of the meeting for public questions and comments at 19:40**

The following items were raised in the public session;

- Noticeboard is available in the bus shelter for Parish Council notices
- It would be helpful if Grapevine could be issued electronically in the future
- Communication and welcome packs for new residents are still to be issued as required. DB is at the top of the pyramid in the communication chain.
- Churchyard grass cutting – the PC is still awaiting details of the specification of the work and information about memorial safety, insurance and the environmental aims in order to obtain two more quotes. The PC is happy to take part in a working group with the PCC on managing the churchyard.

### 2) **Councillor Vacancy**

- **Update on notification of vacancy from Tewkesbury Borough Council:**  
The Clerk reported that TBC are still to provide a notice for the vacancy following the resignation of Alan Thompson.
- **To consider any expressions of interest for the member vacancy that can be filled by co-option:** No interest was received.

### 3) **To note apologies for absence**

PC Dave Jones.

### 4) **Declaration of Interests**

None.

### 5) **To confirm and sign Minutes of the meeting held on 18<sup>th</sup> January 2016**

The minutes were approved by the Council and signed by the Chairman.

### 6) **Outstanding actions from the Minutes not covered on the agenda**

Clerk to follow up correspondence relating to Maisemore Cycleway.

### 7) **Reports from Invited Speakers**

Cllr Awford reported that Gloucestershire County Council is considering devolution bid following announcement from Cotswold District Council and West Oxfordshire District Council. GCC funding for Highways works for Councillors has been increased to £30k. The recent planning application for 725 new homes at Twigworth has been refused. Cllr Awford has raised questions regarding flooding of the A417 with the MP. Cllr Awford felt that the plan for flooding wasn't implemented quickly enough and that flood warning signage needs to be reviewed with the Environment Agency – depth monitoring is critical as some vehicles may be able to use a road whereas other may not be able to. Advanced warning signs on the M50 helped to limit some traffic problems when the road

was closed. Cllr Awford will be meeting with the Environment Agency, the MP's office and Highways to discuss issues further. It was noted by the PC that it will only be a matter of time before erosion impacts on the A417 and consideration needs to be given for future funding to tackle combined flood defence, raising of the A417 and preservation of Maisemore cycleway.

## 8) Planning

- **To acknowledge TBC planning decisions since last meeting**  
15/00936/FUL Bell Cottage, Old Road, two storey dwelling and detached single garage – PERMIT.
- **Enforcement issues awaiting action/decision from TBC**
  - Maisemore Apiaries site – still awaiting information from TBC confirming whether an application is being considered or whether enforcement action is being taken. It was noted that there are road issues arising from parking problems.

## 9) Highways, Rights of Way and Flooding

- **Purchase of Vehicle Activated Speed (VAS) Sign** - Cllr Cooley reported that the VAS would be ordered once the cheque has been signed following the meeting. Delivery time has been advised to be 4-6 weeks.
- **A417 road closure during recent flooding** – further to discussion under agenda item 7 it was agreed that MPC should write in support to action being taken by Cllr Awford. Severn Trent should also be contacted in relation to ongoing surcharging sewer issue.

## 10) Clean for the Queen

The proposed date for the litter pick was Sunday 15<sup>th</sup> May. The Clerk was asked to book the kitchen for the morning at the village hall.

## 11) Standing Orders

The maximum length of a meeting was amended to 2.5 hours. The Clerk advised that a paragraph had been inserted to allow Councillors to discuss planning applications in between meetings due to the frequency of MPC meetings. A section on Finance had also been added in line with that contained in MPC's previous Standing Orders. It was proposed that the Standing Orders were adopted. Proposed by D Burgess, seconded by C Banks. **Motion carried.**

## 12) Finance

- **Approve finance report**  
The Clerk confirmed that the cash book and bank account balance as at 29<sup>th</sup> February was £6,326.06.
- **Approve payments, sign cheques and acknowledge any receipts**  
The following payments were authorised:

Payee	Amount	Cheque No.	Description
SWARCO Ltd	£3,349.91	474	Vehicle Activated Speed Sign
Maisemore Friendship Club	£280.00	475	Grant 2014/15
Maisemore Friendship Club	£280.00	476	Grant 2015/16
HMRC	£32.80	477	February PAYE
HMRC	£32.80	478	March PAYE
PATA (UK)	£22.50	479	Payroll Services Jan – Mar 16
GPTC	£126.72	480	2016/17 Subscription
D Hill	£18.36	481	Expenses
GAPTC	£20.00	482	Clerk's Networking Training
H Hopkinson	£90.00	483	Bus Shelter Cleaning 2014/15
H Hopkinson	£90.00	484	Bus Shelter Cleaning 2015/16

- **To agree to update the bank account signatories**  
A letter was signed to advise Lloyds Bank to remove Alan Thompson as signatory and to add Cllr Andrew Cooley as signatory.
- **Update on Transparency Fund**  
The Clerk reported that GAPTC had advised that a sum of circa £986 will shortly be sent to MPC.

- 13) Correspondence and Consultations: Maisemore Byway 10, Newent Cycling Group**  
– The Parish Council supported the proposal in principle but feel that the project will be cost prohibitive and are also extremely concerned about the closure of the cycleway between Maisemore and Gloucester as without this cycleway the proposal is not workable. It was noted that there are alternatives already in existence that MPC is aware of. The Clerk will reply to Newent Cycling Group.

Three members of the public left at this juncture.

- 14) To agree MPC content for ‘The Grapevine’ newsletter**

The following items were agreed:

- Clean for the Queen
- New PC Chairman
- Two Councillor vacancies
- Planning decisions
- Vehicle Activated Speed sign
- Ongoing flooding discussions
- Grant to Friendship Club
- Annual Parish Meeting

- 15) Future Meeting Dates**

The Annual Parish Meeting will be arranged for 21<sup>st</sup>, 27<sup>th</sup> or 28<sup>th</sup> April depending on village hall availability.

There being no further business the meeting closed at 21:30

Signature of Chairman upon approval of Minutes.....  
Date 16<sup>th</sup> May 2016