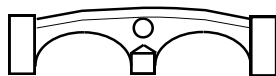


MAISEMORE PARISH COUNCIL



Draft Minutes of Maisemore Parish Council meeting held on Tuesday 13th February 2024
at 7.30pm in the Committee Room of Maisemore Village Hall.

Present: Cllrs D Jones (Chairman), Mrs D Burgess, Mrs C Banks & Mrs A Nicholson.

In Attendance: Mr L Williams (Clerk) and up to 2 members of the public (MoP). The meeting started at 7.31pm

1. **Apologies for Absence** – Received during the meeting from Cllr R Scott.
2. **Declaration of Interests** -
 - a. To declare any personal interests in items on the agenda – None.
 - b. To declare any prejudicial interests in items on the agenda – None.
 - c. To consider Councillors Dispensation requests – None.
3. **Minutes** - it was agreed that the minutes of the Maisemore Parish Council meeting held on 12th December 2023 formed a true record and they were signed by the chairman. The minutes of the meeting held on 13th November 2023 were also signed having been agreed at the December meeting.

Public Participation - (i) One MoP made representations about large vehicles delivering building materials to the site in Persh Lane blocking the highway for periods of more than 20 minutes at a time. They were asked to inform Planning Enforcement at TBC.

(ii) The occupant of 1 Church Rise shared information regarding their hedges and fences via the clerk.

(iii) One MoP mentioned Environment Agency, parking in Church Road and the possible works at Maisemore Weir.

4. **Reports.**
 - a. **Clerk** – No report this month.
 - b. **County Councillor** – No report available this month.
 - c. **District Councillor** – No report available this month.
 - d. **Speed Reduction Initiatives** – The chairman discussed two recent checks with low numbers of offenders and only one vehicle travelling at 40mph or more. Poor weather and flooding had prevented more recent activity.
 - e. **Highways Matters** – (i) A report has been received re. blocked drain in Old Road (opposite Gable Cottage) and that the street sign is still missing **Action:** Clerk will report via Fix My Street.

(ii) The hedge has been cut back near the bridge but the associated debris at kerb level has not been touched. Nor has the hedge been cut back along the whole length of the road on the west side up to Over as requested/expected. Gutter clearance on both sides of the road also still needs to be undertaken.

Actions: Clerk to email Max Kelly at GCC Highways and will investigate weed and debris clearance around the bridge and bridge cross areas as a potential Community Payback project.

- f. **Maisemore PC Website** – The Chairman and clerk arranged to meet next week to make the new site and email accounts operational.
 - g. **Environmental Group** – The requirement for a parish Biodiversity Policy was discussed. **Action:** Clerk to prepare a draft policy for presentation in March.
 - h. **Churchyard Maintenance** – The only significant matter was that the MoP present volunteered to assist with management of the long unkempt grass in the conservation strip at the churchyard.
 - i. **The Grapevine** – The March edition is being prepared.
 - j. **The Bridge Cross** – The chairman used the brief discussion to mention that Maisemore History Society may close as soon as April unless new committee members can be found. Cllr Nicholson expressed a willingness to assist.
 - k. **School Provision Places** – Nothing to report.
 - l. **Noise & Related Issues** – Nothing to report.
 - m. **Tree Preservation Orders** – The chairman shared the report he had written, and following comments in the room, will make the necessary minor revisions then forward to the clerk for submission after clearance by the other councillors.
5. **Parking** – The clerk updated members as to his progress and explained that each Traffic Regulation Order (TRO) costs at least £15,000, 50% of which is expected to be locally funded. He added that he has spoken to County Cllr Gill Moseley (Newent) who is attempting to batch TROs to save money. After discussions the clerk asked for any anecdotal accounts of near misses. Contact between the VH management committee and Precious Homes will be encouraged.
6. **Soil Tipping** – The clerk read an update from The Environment Agency regarding their ongoing investigations.
7. **Grass Cutting** – After due consideration it was **resolved** to contribute £1,150 towards the churchyard grass cutting.
8. **Flooding** – Various aspects of both the recent and current flooding events were discussed. It was noted that the channel has not been dredged in decades. **Action:** Clerk to contact James Blockley (GCC) to request guidance re dredging and to investigate the performance of the outflow pipe valve near the bridge.
9. **Planning.**
- a. **For Consideration** – (i) 23/01189/PDAD Chez Nous, The Rudge, Maisemore, GL2 8HX. Conversion of a former poultry building into one larger dwelling house. This application was **withdrawn** on 5th January 2024. The matter was discussed in anticipation of a future full application.

(ii) 23/00950/FUL Proposed new dwelling to replace the dwelling on the site of the plot known as 'The Beeches,' Persh Lane, Maisemore, GL2 8HH. (Not an agenda item). The chairman explained the issues with the drawings submitted

in this application adding that TBC have not yet advised whether new drawings have been tendered.

b. To Ratify the Comments for Applications and Appeals Submitted Since the Last Meeting – None.

c. Decided by Tewkesbury Borough Council – (i) 23/00558/FUL High View, Maisemore, GL2 8EX. Two storey side and rear extension (revised scheme). Permission **Granted** on 18th December 2023. It was **noted** that the officer had expressed concern about the use of grey render and a condition had been applied.

(ii) 23/01023/CLP Merrowcroft, The Rudge, Maisemore, GL2 8HY. Erection of a single storey side extension, installation of a front Velux window and rear Juliet balcony. Certificate **Granted** on 8th January 2024. It was **observed** that there was an error regarding the roof within the officer's report.

d. Appeals – None.

(e) Enforcement Matters – None.

10. Finance.

A. Members **accepted** the statement of accounts and **agreed** payment of invoices.

(a)	Statement of Accounts as at 8th November 2023		
	Treasurers Account	£	541.00
	Deposit Account	£	9,197.78
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To ratify payments made since November meeting		
	01/12 Alpha Colour Print (The Grapevine, December)	£	34.00
	06/12 ICO (Data registration fee)	£	35.00
	02/01 Clerk's Wages, November	£	193.39
	02/01 HMRC Re above	£	48.40
	02/01 Clerk's Expenses (Land Registry, Ionos Fee)	£	114.00
	07/02 Alpha Colour Print (The Grapevine, Jan & Feb)	£	68.00
	13/02 Matthews Landscape Ltd (Gateways Installation)	£	960.00
(e)	BACS Payments for Approval		
	Geosphere/Parish Online (Website etc)	£	378.00
	Clerk's Wages, December + Back pay from 01/04/23	£	332.13
	HMRC Re above	£	83.00
	Clerk's Wages, January	£	207.33
	HMRC Re above	£	51.80
	Alpha Colour Print (The Grapevine, March)	£	TBA
	Parish of St Giles (Grass Cutting Contribution)	£	1,150.00
(f)	Income Received – Since 8th November 2023	£	
	09/11 Bank Interest	£	11.33
	11/12 Bank Interest	£	11.35
	09/01 Bank Interest	£	10.04

- B. Audit.** It was resolved to appoint Iain A. Selkirk to be the parish council's Independent Internal Auditor for 2024/25 at a fee of £90.
- 11. Consultations.** (i) The GRCC Communities Survey has been circulated to members.
(ii) The GCC 2024/25 budget consultation has been shared with members.
(iii) A public consultation process for the Cheltenham Borough, Gloucester City and Tewkesbury Borough councils Strategic Local Plan has been approved. Details of events will be shared in due course. The end date for comments is 12th March.
(iv) TBC have recently launched a consultation on their draft Council Plan and possible name change. All matters were **noted**.
- 12. Correspondence.** (i) The Eleven Rivers Association has shared its second newsletter to promote the three long distance footpaths in the area.
(ii) TBC released information on their Council Supporting Communities initiatives after recent flooding events.
(iii) GCC have just launched a Greener Gloucestershire climate change community fund which is targeted at projects that help reduce carbon emissions **and** spread the word about ways to reduce emissions. The fund can deliver grants of up to £4,999 to eligible groups. The closing date for applications is the 26th February.
(iv) GAPTC invite members and clerks to a joint networking session (virtual) re Annual Parish Meetings. 27th February 2024, 6 to 7pm. All matters were **noted**.
- 13. Member's Reports and Items for Future Agenda –** No matters disclosed.
- 14. Date of Next Meeting -** The next meeting will be held in The Committee Room at Maisemore Village Hall on Monday 11th March 2024 at 7.30pm.
The meeting closed at 9.42pm.

Signed:

Date: