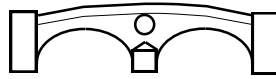


MAISEMORE PARISH COUNCIL



Dear Councillor

You are duly summoned to attend the Maisemore Parish Council Meeting at 7.30pm on Monday 8th November 2021 at Maisemore Village Hall.

Residents are invited to give their views and to question the Parish Council on issues on the Agenda; Additionally, they can, at the discretion of the Chairman, raise issues for future consideration. There will be a time limit of 10 minutes in total.

Members of the public **may not** take part in the Parish Council meeting.

AGENDA

1. **Apologies for absence**
2. **Declaration of interests**
 - a. Councillors are reminded of the need to update their register of interest.
 - b. To declare any personal interests in items on the agenda and their nature.
 - c. To declare any prejudicial interest in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items)
 - d. To consider Councillor's Dispensation requests.
3. **County Councillor**
4. **District Councillor**
5. **To confirm the minutes of Maisemore Parish Council's ordinary meeting held on Monday 13th September 2021**
6. **Clerk's Report**
7. **Planning – A: For Consideration – 21/01237/CLP** Yeovil, The Rudge, Maisemore, GL2 8HY. Replace garage door with a window and installation of a side door. Members to note this submission

B. To Ratify the Comments for Applications and Appeals Submitted Since The Last Meeting – To be advised.

C. Decided by Tewkesbury Borough Council – 21/01117/FUL 1 Bridge Farm, Maisemore, GL2 8BJ. Erection of new porch and partial garage conversion. Granted permission on 27th October 2021.

D. Planning Enforcement – 21/00108/FUL Ty Newydd, Maisemore, GL2 8EU. Allegation that development approved under that application is not taking place in accordance with approved plans. Under investigation.

E. Proposed Solar Farm – Chairman to brief the meeting.

8. Finance

a. To Consider Invoices for Payment – None

b. To Ratify Payments made between meetings –

(i)	20/09/2021	REL Williams, Wages September 2021	£176.62
(ii)	20/09/2021	HMRC Re (i)	£ 44.20
(iii)	04/10/2021	David Jones, Expenses	£ 45.97
(iv)	04/10/2021	Alpha Colour Print Ltd, Invoice 79673	£ 30.00
(v)	01/11/2021	Alpha Colour Print Ltd, Invoice 79939	£ 26.00
(vi)	01/11/2021	REL Williams, Wages September 2021	£176.62*
(vii)	01/11/2021	HMRC Re (vi)	£ 44.20

(* = After £3.00 overpayment returned)

c. Financial Report - Treasurers account balance as at 2nd November 2021, £20,603.65

d. Accounts - To accept the updated parish accounts, Appendix B.

e. Draft Budget 2022/23 – To consider the draft budget and amend as appropriate.

9. Correspondence – (i) Cllr. Paul McLain forwarded the below link relating to the main modifications to the Tewkesbury Borough plan. The deadline for comment is 14th December 2021

<http://www.tewkesbury.gov.uk/tewkesbury-borough-plan-main-modifications-consultation>

(ii) Please also find the links to Environment Agency consultations regarding draft river basin management plans and draft flood risk management plans.

https://linkprotect.cudasvc.com/url?a=https://consult.environment-agency.gov.uk/environment-and-business/draft-river-basin-management-plans&c=E,1,e240_YYfnMxOFT2OjyuEEyK6PNI39hP0hOa0QFZ7X1CbNMOaJldyG_2rr6Wjsrp_y1xd6TMZzf_0rxXmKA3Xpn9fRg1mbnJJ6_EFmCX1loNdCTgzFTG5mtNqA,,&typo=1

https://linkprotect.cudasvc.com/url?a=https://consult.environment-agency.gov.uk/environment-and-business/draft-river-basin-management-plans&c=E,1,e240_YYfnMxOFT2OjyuEEyK6PNI39hP0hOa0QFZ7X1CbNMOaJldyG_2rr6Wjsrp_y1xd6TMZzf_0rxXmKA3Xpn9fRg1mbnJJ6_EFmCX1loNdCTgzFTG5mtNqA,,&typo=1

(iii) CPRE have invited Gloucestershire members to a carol concert at Highnam Holy Innocents church at 6.00pm on Tuesday 14th December 2021. Tickets £10 (£5 for under 17s);

(iv) Gloucestershire County Council is preparing a new countywide Waste Local Plan. Responses may be sent to m-plans@gloucestershire.gov.uk

10. Proposed Tidy Up – To resolve how best to address the pressing need for a tidy up operation.

11. Bus Shelter – To resolve whether to purchase a 50 litre capacity slimline litter bin, price in the region of £72.71 plus VAT if supplied by Gladson UK.

12. Litter Bin A417 Lay By Near Over Roundabout – Tewkesbury Borough Council will supply a 220 litre mixed waste bin for £198 + VAT and will fit complete with concrete base for £132 + VAT. Members to resolve whether to go ahead.

13. Reports

- a. Highways Matters
- b. Environmental Group, Hedges and Churchyard Maintenance
- c. Parish Council Website
- d. Flooding and Drainage issues.
- e. The Grapevine.

14. Welcome Letters – To establish who has received a welcome letter and to establish if it was found to be useful.

15. Councillors Reports and Items for Future Agenda.

Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Date of Next Meeting – To confirm that the next ordinary meeting of the council will take place at 7.30pm on Monday 10th January 2022 at Maisemore Village Hall,

A handwritten signature in black ink, appearing to read 'Leo Williams', written in a cursive style.

Issued by Leo Williams, Clerk to Maisemore Parish Council 3rd November 2021

Agenda – 8th November 2021, Appendix ‘A’
MAISEMORE PARISH COUNCIL
Clerk’s Report, 3rd November 2021

1. I submit no expenses this month. Although I would have incurred some mileage it was possible to incorporate both of my journeys into other travel;
2. Thank you to Greg Chamberlayne for very kindly providing a new padlock for the River Meadow field gate;
3. Drainage surcharging, or overflowing, has been noted in the vicinity of Main Road and Rectory Close. I urge anyone witnessing such issues to let me know so I can collate reports and seek a proportionate response from the relevant agency.
4. Meeting dates for 2022 have been confirmed with the village hall and are: 10th January, 14th March, 9th May, 11th July, 12th September and 14th November.

The main hall is not available on 11th or 12th April and is block booked on Mondays and Tuesdays so I made a provisional booking for Wednesday 13th April.
5. I hope to have the litter bin bought and instalment arranged at the lay by between Over and Maisemore imminently.

Leo Williams, Clerk to Maisemore Parish Council 3rd November 2021

Agenda – 8th November 2021, Appendix ‘B’

MAISEMORE PARISH COUNCIL

Parish Account at 3rd November 2021

TRANSACTION DATE	CLEARANCE DATE	CHEQUE (or Slip) No	PAYEE	DEBITS inc VAT	VAT	CREDITS	TREASURER'S ACCOUNT BALANCE ACC 00529256
1st April 2021			Balance Brought forward				£ 18,278.03
30th April 2021		Credit BACS	Tewkesbury Borough Council (Precept)			£ 5,000.00	£ 23,278.03
07th May 2021		BACS 3-756888326	HMRC	£ 88.00			£ 23,190.03
07th May 2021		BACS 4-758303354	Alpha Colour Print Inv 78317	£ 22.00			£ 23,168.03
07th May 2021		BACS 5-753551719	GAPTC Inv 089041	£ 147.05			£ 23,020.98
07th May 2021		BACS 3-756891155	REL Williams (Clerk's wages March & April)	£ 353.64			£ 22,667.34
04th June 2021		BACS 5-766508024	Alpha Colour Print Inv 78481 & 78680	£ 52.00			£ 22,615.34
04th June 2021		BACS 4-771290001	PATA Inv 600902	£ 33.85			£ 22,581.49
04th June 2021		BACS 1-765139274	BHIB Inv 560060	£ 468.97			£ 22,112.52
08th June 2021		BACS 1-766644994	HMRC	£ 44.20			£ 22,068.32
08th June 2021		BACS 4-772951265	REL Williams (Clerk's wages May)	£ 176.62			£ 21,891.70
08th June 2021		BACS 5-768260248	Geosphere (Parish Online)	£ 90.00	£15.00		£ 21,801.70
21st June 2021		DD	CPRE	£ 60.00			£ 21,741.70
25th June 2021		BACS 6-775445091	Alpha Colour Print Inv 78840	£ 30.00			£ 21,711.70
13th July 2021		BACS 3-788113522	REL Williams (Clerk's wages June)	£ 176.62			£ 21,535.08
13th July 2021		BACS 6-784540464	HMRC	£ 44.20			£ 21,490.88
30th July 2021		BACS 5-792461663	Alpha Colour Print Inv 79069	£ 30.00			£ 21,460.88
30th July 2021		BACS 6-792246414	REL Williams (Expenses March to July)	£ 19.80			£ 21,441.08
30th July 2021		BACS 1-790894869	Iain A Selkirk (Audit)	£ 70.00			£ 21,371.08
24th August 2021		BACS 3-807236014	HMRC	£ 44.20			£ 21,326.88
24th August 2021		BACS 1-802354729	REL Williams (Clerk's wages July)	£ 176.62			£ 21,150.26
06th September 2021		BACS 2-808478420	Alpha Colour Print Inv 79253	£ 23.00			£ 21,127.26
20th September 2021		BACS 5-816364112	REL Williams (Clerk's wages August)	£ 176.62			£ 20,950.64
20th September 2021		BACS 5-816364322	HMRC	£ 44.20			£ 20,906.44
20th September 2021		BACS Credit	R. Williams (Beechwood Funeral Services Advert)			£20.00	£ 20,926.44
04th October 2021		BACS 6-824628639	Alpha Colour Print Inv 79637	£ 30.00			£ 20,896.44
04th October 2021		BACS 5-824918370	D Jones (Expenses)	£ 45.97			£ 20,850.47
01st November 2021		BACS 5-838229214	Alpha Colour Print Inv 79939	£ 26.00			£ 20,824.47
01st November 2021		BACS 1-834909331	REL Williams (Clerk's Wages September)	£ 179.62			£ 20,644.85
01st November 2021		BACS 5-838230220	HMRC	£ 44.20			£ 20,600.65
03rd November 2021		BACS Credit	REL Williams (Overpayment refund)			£3.00	£ 20,603.65

Agenda – 8th November 2021, Appendix ‘C’

MAISEMORE PARISH COUNCIL

2022/2023 Budget – First Draft

	Budget	Actual	Suggested	
	2021/2022	To date	2022/2023	
Staff costs	2518	1854	2730	Assumes 3% pay rise backdated to April
Insurance	420	469	469	3 year deal
Expenses		66	200	Nominal figure for various contingencies
Payroll Processing	94	34	94	
parish on line	75	75	75	
Village Hall hire	90		90	
Training			75	In case new councillor has to be recruited
Audit	100	70	70	
ICO Registration			35	
Grapevine production	300	161	300	
Admin plus Expenses				
GRCC membership/ subscription s				
GAPTC	135	147	160	Assumes a population increase with resultant rise
Fees/Subs				
Friendship Club Grant	280			
Churchyard maintained	750		750	
Grant/Donations				
Transparency Code expenditure				
Defib				
Environmental projects			500	
CPRE	60	60	60	
Community Plan				
Services				
Speed reduction			3200	£2,700 for 2nd unit, £500 allowed for repairs
Projects				
Chairman's allowance 106				
s.137 payments	25			
Chairman /106				
Bus shelter cleaning				
VAT				
Repairs and maintenance				
Reserves				
Election				
Contingency				
TOTAL EXPENDITURE	4847		8733	
Precept	8500	5000		
Grant/Donations				
Advertising		20		
Vat reclaim				
Total income	5000	5020	5000	
Balance	153		-3733	