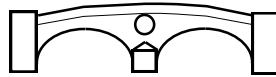


MAISEMORE PARISH COUNCIL



Dear Councillor

You are duly summoned to attend the Maisemore Parish Council Meeting on Tuesday 20th July 2021 at 7.30pm at Maisemore Village Hall.

Residents are invited to give their views and to question the Parish Council on issues on the Agenda; Additionally, at the discretion of the Chairman, they can raise issues for future consideration. There will be a time limit of 10 minutes in total.

Members of the public may not take part in the Parish Council meeting.

AGENDA

1. Apologies for absence

2. Declaration of interests

- a. Councillors are reminded of the need to update their register of interest.
- b. To declare any personal interests in items on the agenda and their nature.
- c. To declare any prejudicial interest in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items)
- d. To consider Councillor's Dispensation requests.

3. To confirm the minutes of Maisemore Parish Council's annual meeting of the parish council and ordinary meeting held on Wednesday 5th May 2021.

4. Finance

a. To Consider Invoices for Payment –

(i)	Iain Selkirk, Independent Internal Audit	£ 70.00
(ii)	REL Williams, Expenses March to June 2021	£ 19.80

b. To Ratify Payments made between meetings –

(i)	07/05/2021	Alpha Colour Printers Ltd, Invoice 78317	£ 22.00
(ii)	07/05/2021	GAPTC membership renewal	£147.05
(iii)	07/05/2021	REL Williams, Wages, March & April 2021	£353.64
(iv)	07/05/2021	HMRC Re (iii)	£ 88.00
(v)	04/06/2021	Alpha Colour Printers, Inv 78481 & 78680	£ 52.00
(vi)	04/06/2021	PATA Inv 600902 (Payroll services)	£ 33.85
(vii)	04/06/2021	BHIB (Parish Insurance)	£468.97
(viii)	04/06/2021	REL Williams, Wages May 2021	£176.62
(ix)	04/06/2021	HMRC Re (viii)	£ 44.20
(x)	04/06/2021	Geoxsphere Ltd (Parish Online)	£ 90.00
(xi)	04/06/2021	CPRE Membership (<i>Direct Debit</i>)	£ 60.00
(xii)	25/06/2021	Alpha Colour Print Ltd, Invoice 78840	£ 30.00
(xiii)	13/07/2021	REL Williams, Wages June 2021	£176.62
(xiv)	13/07/2021	HMRC Re (xiii)	£ 44.20

c. Financial Report - Treasurers account balance as at 15th July 2021, £21,490.88

d. To accept the independent internal auditor's report.

e. To agree Pages 4 & 5 of AGAR forms.

3. Correspondence.

- a. Reminder that the GAPTC AGM is scheduled for Saturday 24th July 2021, 10.30am at Highnam Community Centre.
- b. Further enquiries have been received re the proposed solar farm, particularly with regards to public access. Item 5 refers.
- c. Tewkesbury Borough Council announced the latest round of Thriving Communities Grants. Applications close on 15th August 2021.
- d. A parishioner has taken issue with Mark Harper MP regarding comments he has made about the Covid-19 vaccination programme.
- e. Members will soon be discussing the 2021 Parish Boundary Review.
- f. Neighbourhood Watch have promoted the 'Sling Your Hook' campaign to tackle scams.
- g. Tewkesbury Borough Council advise they are working to produce an updated Code of Conduct for council members but the task is taking longer than was anticipated.
- h. Gloucestershire Constabulary shared a press release regarding Operation Silvanus, tackling rural crime.

4. Planning.

a. For Consideration – 21/00585/FUL: Woolridge Cottage, Old Road, Maisemore.
Construction of machinery tracks.

b. To Ratify The Comments For Applications and Appeals Submitted Since The Last Meeting – (i) 21/00586/FUL: Part Parcel 3800, The Rudge, Maisemore.

Construction of in-field agricultural hardcore tracks;

(ii) 20/00287/FUL – Overton Farm, Maisemore. Late submission of objection.

c. Decided by Tewkesbury Borough Council - 20/00199/FUL: Rudge Villa, The Rudge, Maisemore. Permitted.

d. Planning Enforcement – (i) Estate agent's sign alongside A417 north of Maisemore. Following a complaint this matter has been reported to Planning Enforcement.

(ii) Following various reports about the depositing of earth alongside the River Severn near Maisemore Bridge the matter has been reported to Planning Enforcement.

5. Proposed Solar Farm – To report the latest developments and agree next steps.

6. Proposed Waste Bin – To resolve whether to acquire a waste bin to be sited by the layby on the A417 north of Over roundabout.

7. Application to Trade – Paul and Adele Radford, trading as 'Made Without Gluten', request permission to trade using a mobile fish and chip van parked in the village hall car park. Initially this will be limited to the second Monday of each month, trading between 5.00pm and 8.00pm.

8. Reports

- a. Clerk.
- b. County Councillor
- c. District Councillor
- d. Highways Matters/proposed Green Lane cycleway upgrade
- e. Environmental Group, Hedges and Churchyard Maintenance
- f. Parish Council Website
- g. Flooding and Drainage issues.
- h. The Grapevine.

9. Councillors Reports and Items For Future Agenda.

Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- 10. Date of Next Meeting** – To confirm that the next ordinary meeting of the council will take place at 7.30pm on Monday 13th September 2021 at Maisemore Village Hall,



Issued by Leo Williams, Clerk to Maisemore Parish Council 15th July 2021

Agenda – 20th July 2021, Appendix ‘A’
MAISEMORE PARISH COUNCIL
Clerk’s Report, 15th July 2021

1. Clerk’s expenses for the period March to June 2021 are: 44 miles @ 45p per mile (Additional mileage only claimed) = **£19.80**
2. Following a serious fly-tipping event in Old Road, Maisemore on 29th June I have made unsuccessful attempts to trace a possible offender or witness. The matter has now been left in the hands of the TBC Environmental Health Officer.
3. During the summer I will update the parish Asset Register.
4. Also during the summer I will produce a payments protocol to be presented at the September meeting of the council. This is to further promote transparency and oversight.
5. VAT was most recently reclaimed by this authority on 1st May 2019. I will next submit a claim in December 2021.
6. Parish insurance is now arranged through BHIB and includes fidelity insurance cover to the value of £150,000.00.

Leo Williams, Clerk to Maisemore Parish Council 15th July 2021